

**AGENDA for the AGM of the Northland Faculty RNZCGP
held on the 20th May 2017 1230 at the Duke of Marlborough Hotel Russell**

Present

ron abraham, sue hancock, mike hogan, steve main, kyle eggleton, geoff cunningham, emma clare, chris reid, tanya quin, tara piech, graham jelley, justine hancock, andrew millar, scott davidson, alice Ohmar, gabby montgomery

Apologies

Damian Wojick

Previous Minutes

Any amendments – Mike Hogan was not listed as a current board member last AGM

Move true and accurate record - Geoff

Second- Chris

Chairmans Report

Presented by Chris, inviting participation from the members for ongoing faculty activities

Financial

End of year report - presented by Tanya below, report passed, moved Geoff, second Kyle

Financial report

Equity 31 March 2016 \$73,863

Plus Surplus(Deficit) 2016/17 7,129

Equity as at 31 March 2017 80,992

Breakdown from 2016/17 budget estimate-

-Maximum expected expenditure

from Faculty levy of approx \$10500 per year (actual - \$10413)

Conference \$3000 (**actual profit \$1081.36**)

Symposium \$3000 (**actual \$2732.71 loss within budget**)

Kapa Kaiaka \$1000 (**actual \$1250**)

*Student lunches \$1000 (**actual – nil**, as indicated at previous AGM the board opted to put this toward activities that support students/registrars and directly benefit our relationship with them such as free events like the conference and Kapa Kaiaka*

*Meetings \$1500 (**actual (amendment to financial report) \$577.30**)*

*total budget plan \$9500 (**actual 3478.65**)*

-Equity \$ 73863

Nil spent from equity fund 2016

Budget 2017/18

Members informed that the college is encouraging us to use our funds to benefit the members and faculty. The board has decided to support Kapa Kaiaka to this end as there is evidence that supporting young and new Gps with positive mentors and a positive supportive experience will positively influence recruitment and retention. There were no objections to this intention from the member. Kapa Kaiaka activities can be reviewed next year in terms of response from the registrars and new Gps who were involved.

- LEVY- \$11,000

Conference – **loss 4000** (cushioned by last years profit for likely increase in speaker expenses this year from free fees, overseas speakers, and a wine tasting event with the dinner.

Symposium **loss 3000**

Meetings **\$600**

Kapa Kaiaka **\$4500** (coordinator \$2000, 3x skills sessions \$1500, career planning evening \$500, mentoring training \$500) – it is expected that some of the Kapa Kaiaka expenditure will be from yearly levy budget and some from the equity – investing in future Northland GPS

total \$12100

-EQUITY- \$80992

Nil further suggestions from the floor

Election of Faculty Board

Election of Board Roles

Members are reminded of the following faculty rules in the election of board roles

(“That the Faculty accepts all nominations to the board as a block without individual voting and that the board shall agree office holders from amongst themselves at it's first meeting.” - 2013 AGM)

Current board members completed their term,

Geoff Cunningham

Steve Main

Steve Thrupp
Damian Wojick
Mike Hogan
Chris Reid – current chair
Tanya Quin – current secretary
Kyle Eggleton

Chair appointed board members
Tara Piech
Norma Nehren
Emma - reg rep

*Nominations from the floor invited by Chris
nil*

*Request for those who will stand again for re-election
All accepted as block vote for current board to continue*

*Election of officers/board roles
completed by the board in committee*

General Business

Roles and activities of Kyle, Tanya and Chris were acknowledged as significant in making Northland the most active college faculty.
Support to further faculty activities was given by Graham Jelley the chair of the Rural Chapter.

FACULTY DIRECTION

- **Northland Clinical Governance Forum Involvement – Geoff reported his activities**
- **NAC representation - Chris reported**
- **Kapa Kaiaka – Gabby presented this years plan for Kapa Kaiaka of four events including meet and greet at the conference**
- **Registrar report – Emma was introduced to members**
- **PHO collaboration report – Andrew Millar then discussion time with Andrew over set table set aside for those interested**

Meeting closed

Appendix

-Faculty rules

Members are reminded of the following faculty rules in election of faculty board members

- 12.3 (b) (i) *The Fellows, Members and associates who are to be members of the board in categories 12.3 (a)(ii) and (iii) shall be elected as follows:*
 - *Nominations may be made prior to, or from the floor of, Annual General Meeting of the faculty. The consent of the nominee must be obtained. The Fellows and Members of the*
 - *faculty shall then vote by show of hands for their representatives and the Associates of*
 - *the faculty shall vote by show of hands for their representatives. If a tie for the last-place*
 - *results in either ballot then a further ballot by show of hands or by secret ballot if*
 - *requested by one of the tied nominees, shall be held between the tied nominees.*
 - *(ii) Fellows and members shall be elected for a term of three years. They may be reelected*
 - *for subsequent terms of three years.*
 - *(iii) Associates shall be elected for a term of one year. They may be re-elected for subsequent terms of one year.)* AGM 2014

up to 8 fellows for 3 years and 2 associates for 1 year
the chair can appoint up to 4 others