

**AGENDA for the AGM of the Northland Faculty RNZCGP
held on the 18th May 2019 at the Duke of Marlborough Hotel Russell**

Present Moira Chamberlain, Chris Reid, Tanya Quin, Graeme Jelley, Kyle Eggleton, Norma Nehren, Anita Patel, Amanda Van Zyl, Geoff Cunningham, Damian Wojick, Melissa Gilbert, Chris Poplar, Emma Clare, Mike Hogan, David Atkinson

Apologies

Simon Bristow, Tony Steele

Previous Minutes

Any amendments – nil

Move true and accurate record – Move Amanda, Second Geoff, Minutes passed

Chairman's Report

Succession planning for the faculty board discussed.

Financial

Further changes have occurred within the college account team.

Accounts presented.

Symposium and Conference income have not been placed in separate sections.

General expenses changes- \$1000 should be in the symposium expense for Lynette Southwick fee
Website - Included the projector screen \$1450.47 + \$157.95

Move to pass the financial accounts for the year- Mike

Second – Kyle

Financial report

Equity 31 March 2018 \$78618

Plus Surplus(Deficit) 2018/19 \$ 238

Equity as at 31 March 2019 \$78856

2019/2020

Expenses

NAC - \$750 added (\$250 per 3x meetings to top up the college funding of these meetings to cover costs of locum, note college pays accom. and travel plus \$700 for the day)

Sponsorship – zero \$ no Conference sponsorship this year, previous 2 years promotion project and sponsored Auckland conference speaker

Website – \$1500 is more accurate (reduced as projector purchase was entered)

Kapa Kaiaka \$4000 more accurate reflection of the activities including \$1500 yearly gift for coordinator

Honoraria - \$2500 per 10 committee members total (see October minutes) \$250 per member on the committee per year to cover travel costs

Meals for meetings - \$600

Total General expenses budget = 9350

Conference

Loss of 3000

Symposium

Removed from the program this year unless there is an interested group who will run this in their district much like Kaitaia – no response

Total expected expenses \$12350

Expected income

Levy and interest \$14000

Committee general business is to further spend funds as per previous AGM suggestion
Always welcome more suggestions

Election of Faculty Board

Correspondence from Tara Piech and Steve Thrupp who have had to stand down during 2018

Nil requirements all within term until 2020

Election of Board Roles

Current board members serving their 3 year term, nil elections required

Geoff Cunningham

Steve Main

Damian Wojick

Mike Hogan

Chris Reid – current chair

Tanya Quin – current secretary

Kyle Eggleton

Norma Nehren

Board Appointment members

Emma Clare

Amanda van Zyle

Valerie August

*Election of officers/board roles
completed by the board in committee*

General Business

FACULTY DIRECTION

- LEADERSHIP WITHIN FACULTY AND SUCCESSION PLANNING
- NAC representation
 - Of note from previous AGM cardiology services in Northland – a new CathLab is underway.
 - Members were asked what the position is regarding the college removing the unspent funds for Northland DHB for the benefit of the wider organization. Members were not against this proposal but concerns were raised about the state of the college and appropriation of the funds leading to the following motion regarding the need for financial transparency from the college.

The Northland Faculty would like the RNZCGP to review the College's financial situation and its financial processes so that its members can have confidence regarding what money there is and what and why it is used for, in particular the funds currently attributed to Faculties, Divisions and Chapters

*Moved Amanda
Second Geoff
Passed*

- Kapa Kaiaka – Emma shared expected program to fall within the expected budget for the year.
-
- Registrar report – nil representative
-
- Conference – Moved that despite WONCA 2020 the Northland Faculty will continue will annual conference and AGM -Kyle Second – Emma - Passed

From the floor for the next faculty meeting agenda

- Position statement on the value of rural teaching
- Peer group family and children friendly

Meeting closed 1pm

Appendix

-Faculty rules

Members are reminded of the following faculty rules in election of faculty board members

- 12.3 (b) (i) *The Fellows, Members and associates who are to be members of the board in categories 12.3 (a)(ii) and (iii) shall be elected as follows:*
 - *Nominations may be made prior to, or from the floor of, Annual General Meeting of the faculty. The consent of the nominee must be obtained. The Fellows and Members of the*
 - *faculty shall then vote by show of hands for their representatives and the Associates of*
 - *the faculty shall vote by show of hands for their representatives. If a tie for the last-place*
 - *results in either ballot then a further ballot by show of hands or by secret ballot if*
 - *requested by one of the tied nominees, shall be held between the tied nominees.*
 - *(ii) Fellows and members shall be elected for a term of three years. They may be reelected*
 - *for subsequent terms of three years.*
 - *(iii) Associates shall be elected for a term of one year. They may be re-elected for subsequent terms of one year.) AGM 2014*

up to 8 fellows for 3 years and 2 associates for 1 year

the chair can appoint up to 4 others